

HEALTH FIRST INDIANA



Lake County Health Department  
2900 West 93rd Ave., Crown Point, IN 46307 | Phone: 219-755-3655

LAKE COUNTY HEALTH DEPARTMENT CONTRACT AGREEMENT

This Agreement ( "Agreement") is made effective this 30th day of June, 2024, by and between Lake County Health Department, with a principal place of business at 2900 West 93rd Ave., Crown Point, IN 46307 ("LCHD"), and St. John Fire Department, with a principal place of business at 11033 W 93rd Ave St John In 46373 ("Grantee"), collectively referred to herein as the "Parties."

**WITNESSETH**

*WHEREAS* the LCHD is engaged in grant-making activities designed to address public health concerns, including in-home education, screening, and referral for chronic diseases such as high blood pressure, high cholesterol, diabetes, and heart failure risk.

*WHEREAS* under Indiana law, LCHD is empowered to grant money from their allocated Health First Indiana ("HFI") funds to external organizations that agree to complete Core Public Health Services ("CPHS") and work toward completion of the required Key Performance Indicators ("KPIs").

*WHEREAS* the LCHD is in need of assistance from external organizations to complete some of the state-required CPHS and KPIs and is requesting Grantee to become a community partner in the delivery of certain services as delineated herein.

*WHEREAS* the Grantee represents that it is duly qualified and agrees to perform all services and reporting described in this grant contract to the satisfaction of the LCHD.

*WHEREAS* the Grantee has submitted a proposal entitled "Community Risk Reduction & Mobile Integrated Health," aimed at educating the at-risk population of Lake County, Indiana, and creating a healthy community coalition with a comprehensive, evidence-based program(s) that provides in-home education before and after a diagnosis of a chronic disease such as high blood pressure, high cholesterol, diabetes, and heart failure including screening for and referral to resources and providers.

*WHEREAS* the LCHD has determined that such a project is in the public interest and wishes to support it with grant funds, subject to the terms and conditions herein.

NOW, THEREFORE, in consideration of the mutual covenants as contained herein, the parties agree as follows:

1. PURPOSE AND SCOPE

1.1. The purpose of this grant is to support the Grantee’s project, "Community Risk Reduction & Mobile Integrated Health," which aims to improve the overall health and safety of our community members by increasing access to the primary provider networks of our community, reducing emergency room visits and 911 utilization \by accessing resource partners of the community while improving patient outcome and continuum of care. We strive to follow the patient from diagnosis, educate them on diagnosis and treatment, and follow up to ensure a better patient outcome and continuum of care as informed members of their care team.

1.2. Scope of Services

1.2.1. The Grantee should educate and aid at-risk populations in preventing and reducing chronic diseases through education, screening, and referrals to available resources and primary care physicians.

1.2.2. The Grantee should include a detailed analysis, consideration, and discussion of how to educate and aid at-risk populations in preventing and reducing chronic diseases through education, screening, and referrals to available resources and primary care physicians.

2. FINANCIAL TERMS

2.1. Consideration. The Grantee will be paid at the rate of \$263,698.00 for performing the duties set forth above. Total remuneration under this Contract shall not exceed \$263,698.00.

2.2. Payments.

2.2.1. The funding will be provided in five (5) payments as listed below in the Schedule of Fees. The payments will be made to the undersigned officer designated by the Grantee and to the address provided on this contract.

2.2.2. The funding will be applied ONLY to direct program costs, and any administrative or ancillary fee cannot be applied to the facility, administrative costs, or otherwise, regardless of any indirect usage from the program.

2.3. Schedule of Fees

Payment #	Due Date	Description	
1	09/01/2024	Wages, supplies	\$65,924.50
2	11/01/2024	Wages, supplies	\$65,924.50
3	01/01/2025	Wages, supplies	\$65,924.50
4	03/01/2025	Wages, supplies	\$65,924.50
Total Amount			\$263,698.00

3. ROLES, RESPONSIBILITIES, AND STATUS OF PARTIES

3.1. Roles.

3.1.1. The Grantee’s role shall be to educate the at-risk population of Lake County, Indiana,

3.1.1.1. Screen at-risk patients for chronic diseases associated with high

- blood pressure, high cholesterol, diabetes, and heart failure
    - 3.1.1.2. Educate at-risk patients for chronic disease associated with high blood pressure, high cholesterol, diabetes, and heart failure. pressure, high cholesterol, diabetes, and heart failure.
    - 3.1.1.3. Refer patients to primary care physicians and arrange follow-up appointments to avoid interruption in care.
    - 3.1.1.4. Train the public as well as first responders in the programs Safe Sleep, CPR, Stop the Bleed, Car Seat Safety, chronic disease screening and management, trauma and injury prevention, and maternal and child health initiatives.
    - 3.1.1.5. Train and educate a school health liaison to provide programs to local schools.
    - 3.1.1.6. Train and educate at-risk public and first responders in health and safety programs, including Smoke and Carbon Dioxide detector installation, safe use, maintenance, and replacement.
    - 3.1.1.7. Train and educate at-risk public and first responders in Safe sleep and maternal health.
    - 3.1.1.8. Train and educate at-risk public and staff on the immunization and vaccine schedules, provide clinics to help ensure vaccines, immunizations are available and staffed.
    - 3.1.1.9. Provide access to at-risk public the education, screening, and referral to fill gaps in healthcare resources including arranging follow up appointments for patients.
  - 3.1.2. To adequately satisfy the roles of this Agreement, Grantee shall have the required appropriate level of education and experience, as required by each specific area where Services are provided.
  - 3.1.3. Grantee understands the LCHD utilizes an electronic records system; and further agrees and acknowledges that all records shall be the sole and proprietary property of the LCHD and shall in no way be construed as the property of the Grantee or any of its staff or employees.
  - 3.1.4. The grantee shall provide adequate workspace, equipment, computers, electronic records systems, and supplies required to deliver the contracted services. Additionally, the Grantee shall provide sufficient security and other staff needed to accomplish required and contracted responsibilities. LCHD shall also provide other support resources that may be required as mutually agreed.
  - 3.1.5. Grantee shall have sole discretion to determine the hours and schedules of their staff.
- 3.2. Responsibilities.
  - 3.2.1. Grantee will review and recommend to LCHD in the development of policies, procedures, protocols, guidelines, quality assurance and improvement processes and reports, health care services and resource utilization processes and reports as needed to ensure effective and efficient delivery of Services.
  - 3.2.2. The Grantee shall be responsible for performance and deliverables as outlined below.

- 3.2.3. The Grantee shall be responsible for reporting and evaluating (see Section 4) the progress of the project metrics. The Grantee shall submit reports on the progression of the project, following the measures and indicators listed in the proposal.
- 3.3. Independent Relationship.
- 3.3.1. LCHD and the Grantee are and shall remain independent contractors with respect to each other. The persons provided by Grantee to perform the services shall be Grantee's employees and shall be under the sole and exclusive direction and control of Grantee. They shall not be considered employees of the LCHD for any purpose. Grantee shall be responsible for compliance with all laws, rules, and regulations involving, but not limited to, employment of labor, hours of labor, health and safety, working conditions, and payment of wages with respect to such persons. Grantee shall also be responsible for payment of taxes, including federal, state, and municipal taxes chargeable or assessed with respect to its employees, such as Social Security, unemployment, Workers' Compensation, disability insurance, and federal and state withholding. The grantee shall also be responsible for providing reasonable accommodations, including auxiliary aids and services, as may be required under the Americans with Disabilities Act. Supplier agrees to defend, indemnify, and hold harmless LCHD from and against any loss, cost, claim, liability, damage, or expense (including attorney's fees) that may be sustained by reason of Contractor's failure to comply with this paragraph. In any case, LCHD acknowledges that Grantee's indemnification obligation may be limited in substance by laws designed to protect and limit the exposure and liability of Grantee as an instrumentality of the State of Indiana (e.g., actions and conditions as to which Grantee is immunized by the Indiana Tort Claims Act, dollar limits stated in such Act, exemption from punitive damages, and the continued ability to defeat a claim by reason of contributory negligence for fault of the claimant), so that Grantee's liability to indemnify, protect, and/or hold harmless may not exceed what might have been its liability to claimant if sued directly by claimant in Indiana, and all appropriate defenses had been raised by Grantee.
- 3.3.2. Acting in Individual Capacity. Both parties hereto, in the performance of the Agreement, will act in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- 3.3.3. Ownership. The ownership and right of control of all reports, records, and supporting documents prepared by Grantee pursuant to the Services provided under this Agreement ("Records") shall vest in LCHD and Grantee, and Grantee shall comply with all state, federal, and HIPAA laws and regulations concerning or related to the collection, recording, storage, and release of any and all health care records and/or information.

4. PERFORMANCE AND DELIVERABLES

4.1. Project Work Plan.

4.1.1. Grantee will create or expand a program to further efforts that will fulfill the Purpose and Scope outlined in Section 1 above.

4.2. Deliverables. The Grantee shall provide the following services relative to this Agreement and will perform the services listed in Section 4.3.2 below.

4.3. Reporting.

4.3.1. The Grantee will send reports monthly directly to LCHD Project Manager Michelle Arnold at [arnolml@lakecountyin.org](mailto:arnolml@lakecountyin.org) Administrator and Nick Doffin at [doffinx@lakecountyin.org](mailto:doffinx@lakecountyin.org).

4.3.2. The format of the report is as follows:

Mobile Integrated Health		
Item	Name	Scope
A.	Chronic Disease Prevention	Increase the health and safety of the community
Deliverable	Metric: Screening and Referrals	Value
Blood Pressure Screening	Number of people screened for high blood pressure through local health department or partners.	# of people
Blood Pressure Screening	Number of people identified with undiagnosed high blood pressure through local health department or partners	# of people
Diabetes Screening	Number of people screened for diabetes risk factors through local health department or partners	# of people
Referrals	Number of people referred to or enrolled in a diabetes prevention program	# of people
Referrals	Number of people referred to or enrolled in a diabetes self-management education support program	# of people
Cholesterol Screening	Number of people screened for high cholesterol through local health department or partners	# of people
Cholesterol Screening	Number of people identified with high cholesterol	# of people
Asthma Screening	Number of individuals with asthma who receive an in-home trigger assessment	# of people
Referrals	Number of people referred for chronic disease preventative care	# of people
Food Insecurity Screening	Number of people screening positive for food insecurity	# of people
Referrals	Number of people referred to a food assistance program	# of people
Blood Pressure Screening	Number of people receiving home blood pressure cuff	# of people

Diabetes Screening	Number of people receiving home glucose testing kit	# of people
Referrals	Number of families referred to an insurance navigator or Medicaid	# of families

Item	Name	Scope
B.	Trauma and Injury Prevention	Preventing harm due to injury and substance use and facilitating access to trauma care.

Deliverable	Metric: Training	Value
Training	Number of people receiving CPR training	# of people
Training	Number of people receiving Stop the Bleed training	# of people
Training	Number of people educated in fall prevention and home remedied for fall risks.	# of people
Training	Number of seniors participating in activities related to fall prevention.	# of people
Training	Proper installation of Smoke Detectors	# of people
Training	Proper installation of Carbon Monoxide Detectors	# of people
Training	Number of people educated in the proper use and maintenance of Smoke Detectors	# of people
Training	Number of people educated in the proper use and maintenance of Carbon Monoxide Detectors	# of people
Training	Number of people educated on gun Storage and gun lock safety	# of people
Deliverable	Metric: Equipment	Value
Equipment	Number of naloxone doses distributed	# of items
Equipment	Number of nalox-boxes in community	# of items
Equipment	Number of public-used sharps returns	# of items
Equipment	Number of child car seats distributed	# of items
Equipment	Number of bicycle helmets distributed	# of items
Equipment	Smoke Detector distributed	# of items
Equipment	Carbon Monoxide detectors distributed	# of items
Equipment	Number of pill organizers distributed	# of items
Equipment	Number of medication disposal bags distributed	# of items
Equipment	Number of firearm locks provided to families	# of items

Equipment	Number of people provided with infant safe sleep education, including families and professionals	# of items
Equipment	Number of infant sleep sacks provided to families	# of items
Equipment	Number of portable cribs provided to families	# of items
Item	Name	Scope
C.	Maternal and Child Health	Services focused on the health and well-being of mothers, children, and families, including prenatal care.
Deliverable	Metric: Health and Safety Services	Value
Equipment	Number of people receiving child car safety seats	# of people
Equipment	Number of child car safety seats provided	# of items
Equipment	Number of car safety seat inspections provided	# of inspections
Equipment	Number of cribs provided by LHD or partner	# of items
Equipment	Number of people receiving sleep sacks	# people
Deliverable	Metric: Training	
Training	Number of people provided safe sleep education	# of people
Deliverable	Metric: Community Assistance	
Referrals	Number of people referred to substance use disorder treatment/support	# of people
Referrals	Number of people referred to/provided care through Mobile Integrated Health	# of people
Referrals	Number of families referred to an insurance navigator or Medicaid	# of families
Deliverable	Metric: Food and Nutrition	
Referrals	Number of women referred to WIC	# of women
Referrals	Number of families referred or connected to local food pantries	# of people
Item	Name	Scope
D.	Fatality Review	Analysis of data and potential causes of child deaths, fetal and infant mortality, and suicide/overdose fatality.
Deliverable	Metric: Equipment and Resources	Value
Training	Number of people provided with infant safe sleep education, including families and professionals	# of people
Equipment	Number of infant sleep sacks provided to families	# of items

Equipment	Number of portable cribs provided to families	# of items
Equipment	Number of firearm locks provided to families	# of items
Deliverable	Metric: Education	Value
Training	Number of people educated about 988 and crisis resources	# of people
Training	Number people receiving gun lock and storage safety education	# of people
Item	Name	Scope
E.	School Health Liaison	Assisting schools with resources to promote whole student health
Deliverable	Metric: Education	Value
Education	Number of schools partnering with school liaisons to provide health promotion and education for Trauma and injury prevention	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: Safe Sleep	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: Safe Sitter	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: CPR	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: Stop the Bleed	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: car seat safety	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: first aid	# of schools
Education	Number of schools partnering with school liaisons to provide health promotion and education for Child safety topics: Bike Helmets	# of schools
Education	Number of schools receiving emergency preparedness education (staff and students): Stop the Bleed	# of schools
Education	Number of schools receiving emergency preparedness education (staff and students): CPR	# of schools
Education	Number of schools receiving emergency preparedness education (staff and students): Naloxone (Narcan)	# of schools
Item	Name	Scope
F.	Immunizations	Providing vaccinations to children and adults to prevent the spread of infectious diseases.
Deliverable	Metric: Equipment and Resources	Value
Immunization	Number of children who received immunizations at the local health	# of immunizations



	department or a contractor/partner of the LHD		
Immunization	Number of adults who received immunizations at the LHD or a contractor/partner of the LHD		# of immunizations
Vaccination clinic	Number of vaccination clinics held off-site of primary LHD location		# of clinics
Item	Name	Scope	
G.	Access to and Linkage to Clinical Care	Facilitating access to essential healthcare services for all members of the community.	
Deliverable	Metric: Screening and Referrals		Value
Blood pressure screening	Number of people screened for high blood pressure through local health department or partners		# of people
Blood pressure screening	Number of people identified with undiagnosed high blood pressure through local health department or partners		# of people
Diabetes screening	Number of people screened for diabetes risk factors through local health department or partners		# of people
Referrals	Number of people referred to or enrolled in a diabetes prevention program		# of people
Referrals	Number of people referred to or enrolled in a diabetes self-management education support program		# of people
Cholesterol screening	Number of people screened for high cholesterol through local health department or partners		# of people
Cholesterol screening	Number of people identified with high cholesterol		# of people
Asthma assessment	Number of individuals with asthma who receive an in-home trigger assessment		# of people
Referrals	Number of people referred for chronic disease preventative care		# of people
Food insecurity screening	Number of people screening positive for food insecurity		# of people
Referrals	Number of people referred to a food assistance program		# of people
Deliverable	Metric: Programming		
Classes?	Number of seniors participating in nutrition and physical activity education programming		# of people

#### 4.4. Evaluation.

4.4.1. Deliverables from Section 4.2, as reported in Section 4.3, will be evaluated for performance quality relative to this agreement.

4.4.2. The LCHD will determine performance quality monthly after receiving reports as outlined in Section 4.2, and the grantee will discuss the evaluation results as needed.

4.5. Audits. LCHD reserves the right to conduct audits of the program, including deliverables, as necessary, without prior notice, at its sole expense, and the LCHD requires full compliance from the Grantee to conduct a full or partial audit.

5. RESOURCES AND FUNDING

5.1. LCHD hereby agrees to provide Grantee with a grant in the amount of \$263,698.00 from its 2024 Health First Indiana funding from the State of Indiana to:

- 5.1.1. Perform and report on the services enumerated in Section 4. PERFORMANCE AND DELIVERABLES.
- 5.1.2. Collect the metrics enumerated in Section 4. PERFORMANCE AND DELIVERABLES.
- 5.1.3. Report on and evaluate any and all metrics as required under 4. PERFORMANCE AND DELIVERABLES.

5.2. Use of funds. Grantee may use the grant funds for the purchase of supplies, certain services (such as printing and other activity-related and pre-approved services), equipment, and staffing FTEs associated with carrying out the above-mentioned services in this contract agreement. The grant funds may not be used for the following per the State of Indiana (this may not be an exhaustive list):

- 5.2.1. Personal Items,
- 5.2.2. Items not related to IC 16-46-10-3 (\*pursuant to changes made during the 2023 legislative session),
- 5.2.3. Alcoholic Beverages,
- 5.2.4. Duplicate Payments and Overpayments,
- 5.2.5. Capital expenses not permitted by IC 16-46-10-3(c) (such as vehicles, motorized items, trailers, buildings/structures, renovations, etc.),
- 5.2.6. Scholarships,
- 5.2.7. Donations,
- 5.2.8. State or Federal Lobbying,
- 5.2.9. Political Activity,
- 5.2.10. Food/Beverages, except those purchased for food demonstrations
- 5.2.11. Any unallowable expenditure as determined by the Indiana State Board of Accounts,
- 5.2.12. Any expenditure not allowed by State Law,
- 5.2.13. Incentives (unless educational or a protective public health measure in nature and with prior approval by the LCHD), or
- 5.2.14. Other activities or purchases deemed inappropriate by the LCHD.

5.3. Program Cost Breakdown.

Mobile Integrated Health: CPR			
Item Description	Price	Quantity	Total
Brayden Pro CPR manikin	\$1,100.00	2	\$2,200.00
Brayden Pro Baby Manikin	\$1,140.00	2	\$2,280.00
Total Amount			\$4,480.00
Mobile Integrated Health: Stop the Bleed			
Item Description	Price	Quantity	Total
Enhanced stop the bleed kits	\$825.00	25	\$20,625.00
Blue Trainers	\$26.00	15	\$390.00

Celox Trainers	\$8.25	40	\$330.00
Hyfin Trainers	\$10.00	10	\$100.00
Nar Would Simulator	\$355.00	1	\$355.00
Total Amount			\$21,800.00
<b>Mobile Integrated Health: Safe Sitter</b>			
Item Description	Price	Quantity	Total
Certify Instructors	\$199.00	10	\$1,999.00
Safe Sitter/Grandparents Training Supplies	\$249.00	4	\$996.00
Total Amount			\$2,995.00
<b>Mobile Integrated Health: Safe Sleep</b>			
Item Description	Price	Quantity	Total
Pack and plays	\$80.00	500	\$40,000.00
Sleep sacks	\$10.00	1000	\$10,000.00
Total Amount			\$50,000.00
<b>Mobile Integrated Health: Trauma and Injury prevention</b>			
Item description	Price	Quantity	Total
Smoke Detectors	\$32.00	250	\$8,000.00
Carbon Dioxide Detectors	\$25.00	250	\$6,250.00
Total Amount			\$14,250.00
<b>Mobile Integrated Health: Car Seat</b>			
Item Description	Price	Quantity	Total
No Funding Requested	\$0	0	\$0
Total Amount			\$0
<b>Mobile Integrated Health: Administrative</b>			
Item Description	Price	Quantity	Total
Director/Admin	\$53,760.00	Multiple	\$53,760.00
Total Amount			\$53,760.00
<b>Mobile Integrated Health:</b>			
Item Description	Price	Quantity	Total
MIH Paramedic	\$35.00	Multiple	
MIH EMT	\$30.00	Multiple	
Community Risk Reduction Staff	\$20.00	Multiple	
Total Amount			\$116,413.00
Total Program Amount			\$263,698.00

6. TERMS AND TERMINATION

- 6.1. Term. This Agreement shall be effective for a period not to exceed two and one-half years (2.5 years). It shall commence on this 1<sup>st</sup> day of September 2024 and shall remain in effect through the 1<sup>st</sup> day of September 2025.
- 6.2. Termination. Both parties will make good-faith efforts to resolve issues and mitigate damages prior to terminating this Agreement. However, this Agreement and any outstanding payments may be terminated if the agreed-upon activities are not being carried out satisfactorily or if the necessary reports and/or data are not submitted as outlined below.

- 6.3. Renewal. Further funding is not assured. If provided, it will depend on ongoing funding from HFI, compliance with required or requested KPIs as outlined in the continuation agreement with the LCHD, an evaluation of grant deliverable performance relative to this agreement, and the completion of activities/reports specified below.
- 6.4. Termination without Cause. Either party may terminate this agreement after the initial term for any or no reason by providing at least ninety (90) days written notice.

## 7. CONFIDENTIALITY AND DATA PROTECTION

- 7.1. Confidentiality of Agreement Terms. LCHD and Grantee agree that the terms and conditions of the Agreement shall remain confidential. No party hereto shall distribute the Agreement or any part thereof or reveal any of the terms of the Agreement to parties other than their employees or agents who have valid reason to know except as required by law.
- 7.2. Confidentiality of Materials. Grantee will not to disclose to others, either during the term of this Agreement or subsequent to termination, any data, forms, reports, systems or other materials containing confidential information specific to LCHD without the prior written consent.
- 7.3. Data Protection
  - 7.3.1. The Grantee understands and agrees that data, materials, and information disclosed to the Grantee may contain confidential and protected information. The Grantee covenants that data, material, and information gathered, based upon or disclosed to the Grantee, which is marked as 'confidential' or 'proprietary' for the purpose of this Contract will not be disclosed to or discussed with third parties without the prior written consent of the LCHD.
  - 7.3.2. The parties acknowledge that the services to be performed by Grantee for the LCHD under this Contract may require or allow access to data, materials, and information containing Social Security numbers maintained by the LCHD in its computer system or other records. In addition to the covenant made above in this section and pursuant to 10 IAC 5-3-1(4), the Grantee and the LCHD agree to comply with the provisions of IC § 4-1-10 and IC § 4-1-11. If any Social Security number(s) is/are disclosed by Grantee, and Grantee agrees to pay the cost of the notice of disclosure of a breach of the security of the system in addition to any other claims and expenses for which it is liable under the terms of this contract.

## 8. DISPUTE RESOLUTION

- 8.1. Should any disputes arise regarding this Contract, the Grantee and the LCHD agree to act immediately to resolve them. Time is of the essence in dispute resolution.
- 8.2. The Grantee agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Contract that are not affected by the dispute. Should the Grantee fail to continue to perform its responsibilities regarding all non-disputed work, without delay, any additional costs incurred by the LCHD or the Grantee as a result of such failure to proceed shall be borne by the Grantee, and the Grantee shall make no claim against the LCHD for such costs.
- 8.3. If the parties are unable to resolve a contract dispute between them after good faith

attempts to do so, a dissatisfied party shall submit the dispute to the Commissioner of the Indiana Department of Administration for resolution. The dissatisfied party shall give the Commissioner and the other party written notice. The notice shall include (1) a description of the disputed issues, (2) the efforts made to resolve the dispute, and (3) a proposed resolution. The Commissioner shall promptly issue a Notice setting out documents and materials to be submitted to the Commissioner to resolve the dispute; the Notice may also allow the parties to make presentations and enter into further negotiations. Within thirty (30) business days of the conclusion of the final presentations, the Commissioner shall issue a written decision and furnish it to both parties. The Commissioner's decision shall be the final and conclusive administrative decision unless either party serves on the Commissioner and the other party, within ten

(10) business days after receipt of the Commissioner's decision, a written request for reconsideration and modification of the written decision. If the Commissioner does not modify the written decision within thirty (30) business days, either party may take such other action helpful to resolving the dispute, including submitting the dispute to an Indiana court of competent jurisdiction. If the parties accept the Commissioner's decision, it may be memorialized as a written Amendment to this Contract if appropriate.

- 8.4. LCHD may withhold payments on disputed items pending resolution of the dispute. The unintentional nonpayment by the LCHD to the Grantee of one or more invoices not in dispute in accordance with the terms of this Contract will not be cause for the Grantee to terminate this Contract, and the Grantee may bring suit to collect these amounts without following the disputes procedure contained herein.
- 8.5. With the written approval of the Commissioner of the Indiana Department of Administration, the parties may agree to forego the process described in subdivision C. relating to the submission of the dispute to the Commissioner.
- 8.6. This paragraph shall not be construed to abrogate provisions of IC § 4-6-2-11 in situations where dispute resolution efforts compromise claims in favor of the LCHD as described in that statute.

## 9. INSURANCE AND INDEMNIFICATION

- 9.1. Insurance. Throughout the term of this Agreement, Grantee and LCHD shall each maintain appropriate commercial and other liability coverage consistent with the limits required thereunder.
- 9.2. Indemnification. Grantee shall indemnify, defend, and hold harmless LCHD and its agents, Board members, officers, and employees from and against all claims, losses, costs, damages, and expenses (including reasonable attorneys' fees) relating to injury or death of any person which results from or arises in connection with (1) any breach of the Agreement; or (2) any gross negligence or willful act or omission by any Consultant in performing the Services. LCHD shall indemnify, defend, and hold harmless Grantee and its agents, managers, members, officers, and employees from and against all claims, losses, costs, damages, and expenses (including reasonable attorneys' fees) which result from or arises in connection with (1) any breach of the Agreement by Client; or (2) any negligent or willful act or omission by LCHD's personnel. This Section shall survive the termination or expiration of this Agreement.

In any case, LCHD acknowledges that Grantee's indemnification obligation may be limited in substance by laws designed to protect and limit the exposure and liability of Grantee as an instrumentality of the State of Indiana (e.g., actions and conditions as to which Grantee is immunized by the Indiana Tort Claims Act, dollar limits stated in such Act, exemption from punitive damages, and the continued ability to defeat a claim by reason of contributory negligence for fault of the claimant), so that Grantee's liability to indemnify, protect, and/or hold harmless may not exceed what might have been its liability to claimant if sued directly by claimant in Indiana, and all appropriate defenses had been raised by Grantee.

9.3. Representations and Warranties. The parties represent and warrant to one another that they have full corporate power and authority to enter into this Agreement and to carry out their obligations hereunder, and this Agreement has been duly authorized by all necessary action on their part. THE FOREGOING WARRANTIES AND OTHERS PROVIDED IN THIS AGREEMENT BY EACH PARTY ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THIS AGREEMENT.

9.4. Limitation of Liability. TO THE EXTENT ALLOWED BY APPLICABLE LAW, IN NO EVENT SHALL THE LIABILITY OF EITHER PARTY TO THE OTHER FOR A GIVEN YEAR DURING THE TERM OF THIS AGREEMENT ON ALL CLAIMS OF ANY KIND, WHETHER IN CONTRACT, WARRANTY, INDEMNITY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, ARISING OUT OF THE PERFORMANCE, NON-PERFORMANCE OR BREACH OF THIS AGREEMENT EXCEED THE TOTAL COMPENSATION RECEIVED OR PAID, AS APPLICABLE, FOR SUCH YEAR. FURTHERMORE, TO THE EXTENT ALLOWED BY APPLICABLE AND EXCEPT FOR THIRD-PARTY CLAIMS, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR SIMILAR DAMAGES.

## 10. COMPLIANCE AND LEGAL REQUIREMENTS

10.1. Compliance. Grantees shall operate their respective services at all times in compliance with applicable federal, state, and local laws, rules and regulations, the policies, rules, and professional standards of care, bylaws, and all currently accepted and approved methods and practices of each service area. HIPAA Compliance. The parties agree they will comply in all material respects with all applicable federal and state-mandated regulations, rules or orders applicable to privacy, security, and electronic transactions, including, without limitation, regulations promulgated under Title II Subtitle F of the Health Insurance Portability and Accountability Act (Public Law 104-191) ("HIPAA"). If within thirty (30) days of either party first providing notice to the other of the need to amend the Agreement to comply with Laws, the parties, acting in good faith, are (i) unable to mutually agree upon and make amendments or alterations to this Agreement to meet the requirements in question, or (ii) alternatively, the parties determine in good faith that amendments or alterations to meet the requirements are not feasible, then either party may terminate this Agreement upon thirty (30) days prior written notice.

10.2. Records. LCHD shall keep and maintain any records relating to the services of this

Agreement rendered hereunder as may be required by any federal, state, or local law. Grantee agrees to make its records concerning any of LCHD's patients available to LCHD upon request.

- 10.3. Equal Opportunity and Affirmative Action. The Grantee agrees by the execution of this Agreement that in regard to its operations, it will fully comply with Lake County Ordinances and Policies providing:
- 10.3.1. No person shall, on the grounds of race, color, national origin, sex, or sexual orientation (LGBT or lesbian, gay, bisexual, or transgender), be excluded from participation, be denied the benefits of, or be subject to discrimination.
  - 10.3.2. The principles of equal opportunity in employment of delivery of services are applicable and commit to a policy and practice of nondiscrimination and affirmative action based upon age, military service, ancestry, color, national origin, physical handicap, political affiliation, race, religion, and sex or sexual orientation (LGBT or lesbian, gay, bisexual or transgender).
  - 10.3.3. The provisions of the Affirmative Action Program adopted by the Board of Commissioners of the County of Lake on May 31, 1977, and as amended, as applicable, are incorporated by reference as part of this agreement.
  - 10.3.4. The provisions of all Federal Civil Rights laws and Indiana Civil Rights laws, as applicable, are incorporated by reference as part of this agreement.
  - 10.3.5. Breach of any of the equal opportunity and/or nondiscrimination provisions of the Agreement may result in any remedy available to the County in respect to such breach or default.
  - 10.3.6. Where applicable, non-discriminatory and affirmative action clauses shall be part of any agreement, contract, or lease between the Grantee and any organization, corporation, subcontractor, or other legal entity that benefits from the funds paid out by this Agreement.
- 10.4. Indiana Open Records Law. Information that is the property of LCHD shall be made available in accordance with the Indiana Open Records Law, LC. S-15-5.1-1 et seq. Grantee and LCHD recognize and acknowledge that in some course of performing the services provided hereunder, it may have access to certain confidential or proprietary information and the LCHD's business and computer operations. Grantee hereby agrees that it will not, at any time during or after the term of this agreement, disclose any such confidential or proprietary information to any person unless required by law upon obtaining the prior written consent.

#### ENTIRE AGREEMENT; AMENDMENTS

- 10.5. Entire Agreement. This Agreement supersedes all previous contracts between Grantee and LCHD related to the subject matter contained herein and constitutes the entire agreement between the parties. Neither Grantee nor LCHD shall be entitled to any benefits other than those specified.
- 10.6. Amendments. No modification or amendment of the provisions hereof shall be effective unless in writing and signed by authorized representatives of the parties hereto. The parties hereto expressly reserve the right to modify this Agreement, from time to time, by mutual agreement and in writing.

### 11. GOVERNING LAW

#### 11.1. Governing Law.

- 11.1.1. This Agreement, the rights and obligations of the parties hereto, and any claims

or disputes relating thereto, shall be governed by and construed in accordance with the laws of the State of Indiana without regard to the choice of law rules.

11.1.2. In the event of litigation between the parties regarding this Agreement, reasonable attorneys' fees of the prevailing Party will be paid by the non-prevailing Party.

11.2. Severability. In the event that any provision of the Agreement is found to be illegal, invalid or unenforceable pursuant to judicial decree or decision, the remainder of the Agreement shall remain valid and enforceable according to its terms so long as the economic or legal substance of the transactions contemplated by this Agreement is not affected in any manner materially adverse to any party. Upon such decree or decision, the parties shall negotiate in good faith to modify this Agreement so as to affect the original intent of the parties as closely as possible in an acceptable manner to the end that the transactions contemplated hereby are consummated to the fullest extent possible.

## 12. GENERAL PROVISIONS

12.1. Assignment. No assignment of this Agreement will be valid without the specific written consent of the other party, which consent will not be unreasonably withheld.

12.2. Waiver of Breach. Either party's waiver of a breach of any provision of this Agreement will not operate as, or be construed to be, a waiver of any subsequent breach.

12.3. Notices. All notices, requests, demands, and other communications under this Agreement (collectively a "notice") shall be in writing and shall be deemed to have been duly given if delivered by hand, mailed by United States mail, or sent via electronic mail if properly addressed as follows or such other respective addresses as may be specified herein or as either party may, from time to time, designate in writing:

Grantee: St. John Fire Department  
Michael Sharp Captain, MIH/CRR director  
11033 W 93rd Avenue  
St. John, Indiana 46373  
msharp@stjohnin.gov

Lake County Health Department  
Administrator  
Nick Doffin  
2900 West 93rd Ave.,  
Crown Point, IN 46307  
doffinx@lakecountyin.org

12.4. Cancellation. The LCHD may at any time cancel this agreement in whole or in part for its sole convenience upon written notice to Grantee, and Grantee shall stop performing the services on the date specified in such notice. The LCHD shall have no



- liability as a result of such cancellation, except that the LCHD will pay the Grantee for completed services accepted by the LCHD and the actual incurred cost to the Grantee for services in progress.
- 12.5. Executory Agreement. This Agreement will not be considered valid until signed by both parties.
  - 12.6. All Information Matter of Public Record. All information gathered during the process of submitting for, being approved for, submitting reports for, or communicating about this grant, award, or subsequent data or financial reporting is a matter of public record unless otherwise precluded from release by Indiana or other law. By signing this contract, you are indicating that you understand this in its entirety and that you realize information about this award or your entity as gathered by the Lake County Department of Health will be reported as required to other governmental agencies on the LCHD website, or in other related reports. Further, it means that if information about this grant program and its awardees is requested by a public records request, all submitted information may be released as required under Indiana law.
  - 12.7. Execution. This Agreement and any amendments may be executed in the original, by facsimile or by any generally accepted electronic means (including transmission of a .pdf file containing an executed signature page) in one or more copies on behalf of Grantee or LCHD, each of which shall constitute an original and all of which together shall constitute one and the same instrument.
  - 12.8. Force Majeure. LCHD shall not be liable or deemed in default for any delay or failure in performance under this Agreement or interruption of the Services resulting, directly or indirectly, from circumstances beyond its control, including without limitation, acts of government, acts of God, fires, floods, explosions, riots, civil disturbances, strikes, insurrections, terrorism, earthquakes, wars, rebellion, and epidemics. Grantee shall use reasonable efforts to notify LCHD of any factor, occurrence or event that may cause any such delay or failure.

**\* \* \*SIGNATURE PAGE FOLLOWS\* \* \***

IN WITNESS WHEREOF, the duly authorized officers and representatives of LCHD and GRANTEE have executed this Agreement effective as of June 12, 2024.

**LAKE COUNTY HEALTH DEPARTMENT**

BY: \_\_\_\_\_  
Chandana Vavilala, MD  
Health Officer, Lake County Health Department

**ST. JOHN FIRE DEPARTMENT**

BY: \_\_\_\_\_  
Michael Sharp Captain, MIH/CRR director

Lake County Board of Commissioners

\_\_\_\_\_  
Kyle Allen, Sr., 1<sup>st</sup> District

\_\_\_\_\_  
Jerry Tippy, 2<sup>nd</sup> District

\_\_\_\_\_  
Michael C. Repay, 3<sup>rd</sup> District